

# Organizational Regulations of National Cheng Kung University

## Chapter 1 General Provisions

- Article 1 The National Cheng Kung University (hereinafter referred to as the University) established the Organizational Regulations of National Cheng Kung University (hereinafter referred to as the Regulations) in accordance with Article 36 of the University Act.
- Article 2 The purpose of the University includes academic research, cultivation of talents, improvement of culture, social service, and facilitation of national development.
- Article 3 The University is engaged in teaching, research and social service under guarantee of academic freedom.

## Chapter 2 Organization and Meeting

- Article 4 The University appoints one president in overall charge of the university affairs and representing the University externally.
- Article 5 The University may appoint one to three executive vice president(s) responsible for assisting the president in dealing with the university affairs.
- Article 6 The University sets up colleges, departments, divisions, institutes, and programs:
1. College of Liberal Arts
    - (1) Department of Chinese Literature: Bachelor degree program, master degree program (including on-the-job training program), Ph.D. degree program, and master degree program on contemporary literature.
    - (2) Department of Foreign Languages and Literature: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
    - (3) Department of History: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
    - (4) Institute of Art Studies: Master degree program.
    - (5) Department of Taiwanese Literature: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
    - (6) Institute of Archeology: Master degree program.
    - (7) MA Program in Drama.
  2. College of Sciences
    - (1) Department of Mathematics: Bachelor degree program, master degree program on applied mathematics, and Ph.D. degree program on applied mathematics.
    - (2) Department of Physics: Bachelor degree program, master degree program, and Ph.D. degree program.
    - (3) Department of Chemistry: Bachelor degree program, master degree program, and Ph.D. degree program.
    - (4) Department of Earth Sciences: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
    - (5) Department of Photonics: Bachelor degree program, master degree program, and Ph.D. degree program.

- (6) Institute of Space and Plasma Sciences: Master degree program and Ph.D. degree program
3. College Bioscience and Biotechnology
    - (1) Department of Life Science: Bachelor degree program, master degree program, and Ph.D. degree program.
    - (2) [Institute of Tropical Plant Sciences](#): Master degree program.
    - (3) Department of Biotechnology and Bioindustry Sciences: Bachelor degree program, master degree program, and Ph.D. degree program.
    - (4) Graduate Degree Program in Translational Agricultural Sciences.
  4. College of Engineering (including on-the-job training program on engineering management):
    - (1) Department of Mechanical Engineering: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
    - (2) Department of Chemical Engineering: Bachelor degree program, master degree program, and Ph.D. degree program.
    - (3) Department of Resources Engineering: Bachelor degree program, master degree program, and Ph.D. degree program.
    - (4) Department of Materials Science and Engineering: Bachelor degree program, master degree program, Ph.D. degree program, and Nano-Micro Engineering Ph.D. Degree Program
    - (5) Department of Civil Engineering: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
    - (6) Department of Hydraulic and Ocean Engineering: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
    - (7) Department of Engineering Science: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
    - (8) Department of Systems and Naval Mechatronic Engineering: Bachelor degree program, master degree program, and Ph.D. degree program.
    - (8) Department of Aeronautics and Astronautics: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
    - (10) Department of Geomatics: Bachelor degree program, master degree program, and Ph.D. degree program.
    - (11) Department of Environmental Engineering: Bachelor degree program, master degree program, and Ph.D. degree program.
    - (12) Department of Biomedical Engineering: Bachelor degree program, master degree program, Master of The International Institute of Medical Device Innovation (MDI), and Ph.D. degree program.
    - (13) Institute of Civil Aviation: Master degree program.
    - (14) Institute of Ocean Technology and Marine Affairs: Master degree program and Ph.D. Degree program.
    - (15) [International Bachelor Degree Program on Energy](#)
    - (16) International Curriculum for Advanced Materials Program
    - (17) International Master Program on Natural Hazards Mitigation and Management
    - (18) International Master Degree Program on Energy
    - (19) International Doctoral Degree Program on Energy

5. College of Electrical Engineering and Computer Science
  - (1) Department of Electrical Engineering: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
  - (2) Department of Computer Science and Information Engineering: Bachelor degree program, master degree program, and Ph.D. degree program.
  - (3) Institute of Manufacturing Information and Systems: Master program and Ph.D. degree program.
  - (4) Institute of Microelectronics: Master degree program and Ph.D. degree program
  - (5) Institute of Computer and Communication Engineering: Master degree program and Ph.D. degree program
  - (6) Institute of Medical Informatics: Master degree program.
  - (7) Multimedia Systems and Intelligent Computing Ph.D. Degree program.
  - (8) MS Degree Program on Nano-Integrated-Circuit Engineering.
  - (9) Doctoral Degree Program on Nano-Integrated-Circuit Engineering.
  - (10) Master Degree Program on Artificial Intelligence.
  
6. College of Planning and Design
  - (1) Department of Architecture: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
  - (2) Department of Urban Planning: Bachelor degree program, master degree program, and Ph.D. degree program.
  - (3) Department of Industrial Design: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
  - (4) Institute of Creative Industry Design: Master degree program and Ph.D. degree program
  - (5) Master Program on Techno Art.
  
7. College of Management (including EMBA and AMBA):
  - (1) Department of Accountancy: Bachelor degree program, master degree program, and Ph.D. degree program.
  - (2) Department of Statistics: Bachelor degree program, master degree program, and Ph.D. degree program.
  - (3) Department of Industrial and Information Management: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
  - (4) Department of Transportation and Communication Management Science: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
  - (5) Department of Business Administration: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
  - (6) Institute of International Business: Master degree program and Ph.D. degree program
  - (7) Institute of Information Management: Master program and Ph.D. degree program.
  - (8) Institute of Finance and Banking: Master degree program (including on-the-job training program) and Ph.D. degree program.

- (9) Institute of Telecommunications Management: Master program.
- (10) Institute of International Management (IMBA): Master degree program (including on-the-job training program) and Ph.D. degree program.
- (11) Institute of Physical Education, Health and Leisure Studies: Master degree program and Continuing Graduate Program in Sport, Health and Leisure Management.
- (12) Institute of Data Science: Master degree program.

8. College of Medicine (including Master of Public Health; MPH):

- (1) School of Medicine: Bachelor degree program.

Department of Cell Biology and Anatomy	Department of Biochemistry and Molecular Biology	Department of Physiology
Department of Microbiology and Immunology	Department of Pharmacology	Department of Parasitology
Institute of Public Health	Institute of Environmental and Occupational Health	Department of Forensic Medicine
Department of Pathology	Department of Internal Medicine	Department of Surgery
Department of Pediatrics	Department of Obstetrics Gynecology	Department of Orthopedics
Department of Neurology	Department of Psychiatry	Department of Ophthalmology
Department of Otolaryngology	Department of Dermatology	Department of Urology
Department of Anesthesiology	Department of Physical Medicine and Rehabilitation (PM&R)	<u>Department of Medical Imaging</u>
Department of Family Medicine	Department of Clinical Pathology	Department of Emergency Medicine
Department of Occupational and Environmental Medicine	Division of Hemato-Oncology	

- (2) Department of Nursing: Bachelor degree program, master degree program, and International Doctoral Program in Nursing (IDPN).
- (3) Department of Medical Laboratory Science and Biotechnology: Bachelor degree program and master degree program.
- (4) Department of Physical Therapy: Bachelor degree program and master degree program.
- (5) Department of Occupational Therapy: Bachelor degree program and master degree program.

- (6) Department of Biochemistry and Molecular Biology: Master degree program.
- (7) Department of Pharmacology: Master degree program.
- (8) Department of Physiology: Master degree program.
- (9) Department of Microbiology and Immunology: Master degree program.
- (10) Institute of Clinical Pharmacy and Pharmaceutical Science: Master degree program and Ph.D. degree program
- (11) Institute of Basic Medical Sciences: Ph.D. degree program.
- (12) Institute of Clinical Medicine: Master degree program (including on-the-job training program) and Ph.D. degree program.
- (13) Institute of Environmental and Occupational Health: Master degree program and Ph.D. degree program.
- (14) Institute of Behavioral Medicine: Master degree program.
- (15) Institute of Molecular Medicine: Master degree program.
- (16) Institute of Public Health: Master degree program and Ph.D. degree program
- (17) Department of Cell Biology and Anatomy: Master degree program.
- (18) Institute of Oral Medicine: Master degree program.
- (19) Institute of Allied Health Sciences: Ph.D. degree program.
- (20) Institute of Gerontology: Master degree program.
- (21) School of Pharmacy: Bachelor degree program.
- (22) School of Dentistry: Bachelor degree program.
- (23) TIGP in Interdisciplinary Neuroscience.
- (24) Department of Food Safety/Hygiene and Risk Management: Master degree program.

9. College of Social Sciences

- (1) Department of Political Science: Bachelor degree program, graduate program in political economy, doctoral program in political economy, and continuing graduate program in political economy.
- (2) Department of Economics: Bachelor degree program and master degree program.
- (3) Department of Law: Bachelor degree program, master degree program (including on-the-job training program), and Ph.D. degree program.
- (4) Institute of Education: Master degree program and Ph.D. degree program
- (5) Department of Psychology: Bachelor degree program and master degree program.
- (6) International Doctoral Program in Principles and Implications of Mind Sciences.

10. Inter-college program: Cross College Elite Program

A dean shall be appointed for each college to be responsible for the affairs of the college.

A chair shall be appointed for each department to be responsible for the affairs of the department.

A director shall be appointed for each institute to be responsible for the affairs of the institute.

For the integrated department and institute, the chair or director shall serve for the other post concurrently.

A head shall be appointed for each division to be responsible for the affairs of the division.

A director shall be appointed for each degree program to be responsible for the affairs of the program.

An associate dean may be appointed for the college at which a total of more than 600 students have been enrolled.

A number of teaches shall and, if necessary, a number of staff members may be hired for each college, department, institute, division and degree program.

Article 7

The University sets up the following units and personnel:

1. Office of Academic Affairs: A vice president for academic affairs is appointed to be responsible for academy-related affairs. One or two associate vice presidents for academic affairs may be appointed to assist in dealing with the academic affairs. The Registrar's Division, Curriculum Division and Admission Division are set up under the Office of Academic Affairs with one director appointed for each division. The Physical Education Office is set up separately with one director and a number of teaches and sports coaches appointed for physical education affairs and activities.
2. Office of Student Affairs: A vice president for student affairs is appointed to be responsible for student-related affairs. One or two associate vice presidents for student affairs may be appointed to assist in dealing with the student affairs. The Student Assistance Division, Housing Service Division, Student Development and Activities Division, Counseling and Wellness Services Division, and Career Consultant Division are set up under the Office of Student Affairs with one director appointed for each division. The Military Training Office is set up separately with one director and a number of military instructors and registered professional nurse appointed for military training as well as planning and teaching of nursing courses. The Division is also responsible for supporting the safety maintenance of the campuses and students, assistance in the accidents occurring to the students, and provision of counseling services for the students.
3. Office of General Affairs: A vice president for general affairs is appointed to be responsible for general administration affairs. One or two associate vice presidents for general affairs may be appointed to assist in dealing with the general administration affairs. The General Services Division, Purchasing Division, Property Management Division, and Construction and Maintenance Division are set up under the Office of General Affairs with one director appointed for each division.
4. Library: A director is appointed to be responsible for library-related affairs. One or two deputy directors may be appointed to assist in dealing with the library affairs. The Acquisitions and Cataloging Division, Periodicals Division, Collection Management Division, Circulation and Public Services Division, Information Services Division, Media Services Division, and System Management Division are set up under the Library with one director appointed for each division. Branches may be set up with one director for each branch.
5. Secretariat Office: A secretary general and a number of secretaries are appointed to assist the President and Executive Vice President and deal with secretarial affairs. The Administration Section, Legal Section, and Documentation Division are set up with one director appointed for each section/division. The News Center is set up separately with one director responsible for the affairs of press releases, media, and public relations.
6. Personnel Office: An office director is appointed to be responsible for personnel-related affairs and a number of senior executive officers, directors, secretaries, executive officers, officers, junior officers, clerks, and associate clerks are appointed.
7. Accounting Office: A comptroller is appointed to be responsible for budgeting, accounting and statistical affairs pursuant to laws and regulations. A number of senior executive officers, directors, executive officers, officers, clerks, and associate clerks are appointed.

The above-mentioned office and library may hire a number of staff members, if required.

## Article 8

The University sets up the following units and personnel to meet the requirements of teaching, research, and continuing education:

1. **Office of Research and Development:** A vice president for research and development is appointed to be responsible for the affairs related to academic research and development. One or two associate vice presidents for research and development may be appointed to assist in dealing with the affairs of academic research and development. The University Development Division, Project Administration and Assessment Division, Institutional Research Division, and Innovative Research and Development Division are set up with one director and a number of researchers appointed for each division.
2. **Researches and Services Headquarters:** A center director is appointed to be responsible for planning, promoting and integrating the affairs of different research centers of the University. The Administration Division, Planning Division and Business Division are set up with one director and a number of researchers appointed for each division.
3. **Computer and Network Center:** A center director is appointed to be responsible for support of teaching and research on computers and networks as well as processing of administrative information. One deputy center director may be appointed to assist the center director in dealing with affairs. The Network and Information Security Division, Information System Development Division, Teaching and Learning Technology Division, and Administration and Inquiry Division are set up with one director appointed for each division.
4. **NCKU Alumni Association Center:** A center director is appointed to be responsible for contact with alumni, consolidation of their power for development of university affairs, and other related matters. The Fund Raising Division is set up under the NCKU Alumni Association Center with one director appointed for each division.
5. **University Center for Bioscience and Biotechnology:** A center director is appointed to be responsible for the business of the Center. The Education Section, Research Section, and Planning Section are set up under the Center with one director appointed for each section.
6. **Art Center:** A center director is appointed to be responsible for the business of the Center. The Exhibition Division, Performance Art Division, and Education Division are set up under the Center with one director appointed for each division.
7. **Center for Micro/Nano Science and Technology:** A center director is set up to be responsible for the teaching and researching work related to the micro systems and nano technologies of each college, department, and institute. The Administration Division, Joint Lab Division, Research and Education Division, and Technology Promotion Division are set up under the Center with one director appointed for each division.
8. **Center for General Education:** A center director is appointed to be responsible for the affairs related to general education of the University. The Administration Direction, Teaching Division, and Planning Division are set up with one director appointed for each division.
9. **Office of International Affairs:** A vice president for international affairs is appointed to be responsible for the affairs related to international academic cooperation and international education. One associate vice president for international affairs may be appointed to assist in dealing with such affairs. The International Relations Division, International Student Affairs Division, Overseas and Mainland Chinese Students Affairs Division, and Internationalization Information and Service Division are set up with one director appointed for each division.
10. **Museum:** A director is appointed to be responsible for the museum-related affairs.

The School History Division, Research and Collection Division, and Exhibition Division are set up with one director appointed for each division.

11. Office of Finance: A vice president for finance is appointed to be responsible for the affairs related to planning and management of university endowment funds. The Planning Division, Financial Division, Control Division, and Cashier Division are set up with one director appointed for each division.
11. Research Center for Humanities and Social Sciences: A center director is appointed to be responsible for all the related affairs. The Administrative and Planning Section, Research and Education Section, and Social Practice Section are set up under the Center with one director appointed for each section.
13. Center for Environmental Protection, Safety and Health: A center director is appointed to be responsible for the affairs related to the environmental protection and the safety and health at the workplace. The Planning Division, Environmental Protection Division, Occupational Safety and Health Division, Biological Pollution and Radiation Protection Division, and Health Center are set up with one director appointed for each division/center.

The units referred to in this article may hire a number of staff members and rare technicians if they are required for the business. No IT technicians shall be employed any more as of the date on August 2, 2001. The IT technicians who have been employed may be retained till they leave office and the promotion of such technicians shall be executed in accordance with existing regulations.

The regulations on establishment of the unit referred to above shall be implemented after they are approved by the University Council.

#### Article 9

The staff members referred to in the Regulations include senior executive officers, executive secretaries, executive technical specialists, executive officers, executive specialists, executive consultants, social workers, officers, technical specialists, veterinarians, technicians, junior officers, clerks and assistant clerks.

The University employs physicians, registered professional nurses, dietitians, pharmacists, clinical psychologists, counseling psychologists, and registered nurses. If necessary, the physicians of a public or private medical institution may concurrently serve as the physicians of the University.

#### Article 10

The Office of Academic Affairs, Office of Research and Development, Researches and Services Headquarters, and college may establish following auxiliary units to meet the requirements of teaching, researching and continuing education:

1. Office of Academic Affairs:
  - (1) Center for Continuing Education: A director shall be appointed to take the responsibility for teaching, planning, student status and project review related to all the continuing education affairs of the University.
  - (2) Center of Teacher Education: A director shall be appointed to take the responsibility for admission and curriculum planning as well as guidance in practical training, employment, and local education for the teachers of secondary schools.
  - (3) Center of Teaching and Learning Development: A director shall be appointed to take the responsibility for the affairs related to teacher's developments, teacher's awards, learning plans, cultivation of academic elites, teaching R&D, and integration, establishment and planning of teaching resources.
2. Office of Research and Development: The Instrument Development Center: A director shall be appointed to take the responsibility for the affairs related to management and operation of shared valuable instruments and support for their research, technical consultation, training and maintenance.
3. Researches and Services Headquarters:



- (1) Aerospace Science and Technology Research Center: A director shall be appointed to take the responsibility for dealing with and planning R&D and academia and industry collaboration affairs in aerospace technologies.
- (2) Technology Transfer and Business Incubation Center: A director shall be appointed to take the responsibility for dealing with and planning technology transfer, business incubation, management of intellectual property rights, and marketing of products and brand names.
4. College of Liberal Arts:
  - (1) Chinese Language Center: A director shall be appointed to take the responsibility for draw-up of core policies.
  - (2) Foreign Language Center: A director shall be appointed to take the responsibility for draw-up of core policies.
5. College of Engineering:
  - (1) Mechanical Engineering Training Factory: A director shall be appointed to take the responsibility for the affairs of hands-on training and technical consultation.
  - (2) Chemical Engineering Training Factory: A director shall be appointed to take the responsibility for the affairs of hands-on training and technical consultation.
6. College of Electrical Engineering and Computer Science: Electrical Engineering Training Factory: A director shall be appointed to take the responsibility for the affairs of hands-on training and technical consultation.
7. College of Medicine:
  - (1) Teaching Research Center: A director shall be appointed to take the responsibility for all the affairs of the Center.
  - (2) Laboratory Animal Center: A director shall be appointed to take the responsibility for management and operation of the Center.
  - (3) NCKU Hospital.

The unites referred to in this article may hire a number of staff members and rare technicians if they are required for the business.

The regulations on establishment of the auxiliary units referred to in this article shall be implemented after they are approved by the University Council. However, the laws or regulations the require submission to the Ministry of Education for approval shall apply and be followed accordingly.

Article 11 The staffing tables of teachers and employees of the University are drawn up separately and shall be implemented after they are submitted to and approved by the Ministry of Education. The staffing table of the employees shall be submitted to the Ministry of Examination by letter for reference.

Article 12 The University establishes the Affiliated Senior Industrial Vocational Continuing Education High School to promote advanced study. It is organized and staffed in accordance with the "Supplementary Education Act" and "Staff Size Standards for Senior High Schools of Continuing Education".

Article 13 The University may add, alter or suspend any colleges, departments, divisions, institutions, research centers, and other units and amend relevant provisions of the Regulations subject to approval of the University Council, and such addition, alteration, suspension or amendment shall be submitted to the Ministry of Education for approval. In the circumstances, the restriction specified in Article 50 shall not apply. For the structure of the administrative and academic organizations of the University, refer to the "Organizational Chart of National Cheng Kung University" in Attachment 1.

Article 14 The University establishes the University Council for resolution of significant university affairs.

The University Council shall have 120 members in principle. It shall be comprised of the President, Executive Vice President, Vice President for Academic Affairs, Vice

President for Student Affairs, Vice President for General Affairs, Vice President for Research & Development, Vice President for International Affairs, Secretary General and a number of other academic or administrative heads, several representatives of teachers, one representative of teachers' associations, one representative of teaching assistants, four representatives of researchers, staff members and personnel engaged by the University (at least one representative from each category), one representative of maintenance workers, the president of the student association, and several other representatives of students. The percentage of the students' representatives shall not be less than one tenth of the total council members. The selected academic and administrative heads shall not exceed thirty percent of the total council members. The President chairs the University Council meeting. The number of the teachers' representatives shall not be less than one half of the members present at the meeting and the number of the qualified professors or associate professors shall not be less than two thirds of the teachers' representatives.

The President shall invite Level-1 academic and administrative heads or relevant personnel to attend the meeting as nonvoting delegates.

The representatives of teachers referred to in the Regulations mean the teachers not serving as any academic or administrative heads concurrently.

The Secretariat Office shall decide the quota of the representatives that a college shall select from among the academic or administrative heads and teachers in accordance with the percentage that the teachers of such college occupies in the total teachers of the University (Attachment 2). Each college shall have at least 4 representatives. The college shall establish internal regulations for selection of its own university council representatives in consideration of the premise that every department shall have a representative.

The Office of Student Affairs shall decide the quota of the students' representatives in accordance with the number of the undergraduate and graduate students.

Article 15 The teachers' representatives of the college for the University Council shall be selected pursuant to Article 14, Paragraph 6. The representatives of the teachers who do not belong to any college shall be determined in the section held by the Office of Academic Affairs within the scope of the quota. The representatives of the teaching assistants (including those subject to the old system), researchers, staff members, the personnel engaged by the University and maintenance workers for the University Council shall be selected respectively.

The representative to the University Council shall serve a one-year term and may be reelected and reappointed.

Article 16 The President shall convene the University Council meeting at least once every semester, or shall hold the University Council meeting within 15 days when one fifth or more of the personnel to be present at the meeting request to hold a provisional meeting.

The University Council shall establish the rules of procedure for the University Council meeting.

Article 17 The University Council reviews the following matters:

1. University affair development plans and budgets.
2. The Regulations, the regulations on establishment of each unit, and all the significant rules and regulations.
3. Establishment, alteration and suspension of any college, department, institute, and other units.
4. Academic, student and general affairs, Research and Development, and other significant matters of the University.
5. Draw-up of teaching evaluation regulations.

6. Resolutions of any committee or task force set up under the University Council.

7. Proposals put forward at the meeting or any motion of the President.

Article 18 The University establishes the Administrative Council. It is comprised of the President, Executive Vice President, heads of Level-1 administrative units, heads of academic units at the college and department (institute) levels, heads of the auxiliary units, Director of Military Training Division, and Director of Physical Education Office. The President shall chair the meeting to discuss significant administrative affairs. The meeting shall be held at least once every semester.

Article 19 The University establishes the Academic Affairs Council. It is comprised of the Vice President for Academic Affairs, Vice President for Student Affairs, Vice President for Research & Development, Vice President for International Affairs, Center Director of Research and Services Headquarters, Director of Library, Center Director of Computer and Network Center, Center Director of Center for General Education, heads of academic units at the college and department (institute) levels, three representatives of undergraduate students, and two representatives of graduate students. The Vice President for Academic Affairs shall chair the meeting to discuss significant academic affairs. The meeting shall be held at least once every semester.

Article 20 The University establishes the Student Affairs Council. It is comprised of the Vice President for Student Affairs, Vice President for Academic Affairs, Vice President for General Affairs, Director of Library, Vice President for International Affairs, Center Director of Center for General Education, heads of academic units at the college and department (institute) levels, Director of Physical Education Office, one representative of tutors from each college, three representatives of undergraduate students, and two representatives of graduate students. The Vice President for Student Affairs shall chair the meeting to discuss significant student affairs. The meeting shall be held at least once every semester.

Article 21 The University establishes the General Affairs Council. It is comprised of the Vice President for General Affairs, Vice President for Research & Development, Vice President for International Affairs, Center Director of Research and Services Headquarters, the dean of each college, Director of Library, Center Director of Computer and Network Center, Comptroller of Accounting Office, Center Director of Center for General Education, heads of academic units at the college and department (institute) levels, Director of Physical Education Office, each one representative of the administrative personnel, technicians and maintenance workers, three representatives of undergraduate students, and two representatives of graduate students. The Vice President for General Affairs shall chair the meeting to discuss significant general affairs. The meeting shall be held at least once every semester.

The representatives of the administrative personnel, technicians and maintenance worker to the General Affairs Council shall be selected from the respective groups. They shall serve a one-year term and may be reelected and reappointed.

Article 22 The University establishes the Research and Development Council. It is comprised of the Vice President for Research & Development, Vice President for Academic Affairs, Vice President for General Affairs, Vice President for International Affairs, Center Director of Research and Services Headquarters, Director of Library, Center Director of Computer and Network Center, heads of academic units at the college and department (institute) levels, two representatives of the professors (including associate professors) from each college, and two representatives of graduate students. The Vice President for Research & Development shall chair the meeting to discuss significant R&D affairs. The meeting shall be held at least once every semester.

Article 23 The college of the University establishes the College Affairs Council. It is comprised of the Dean, a number of department/institute heads, and several representatives of

teachers and students from each college. The number of teachers' representatives shall not be less than one half of all the members of the College Affairs Council. The Dean shall chair the meeting of the Council to resolve the development plan of the college, teaching, Research and Development, and other relevant college affairs. The college shall establish internal rules for selection of the representatives of teachers and students and their recusal.

The department and institute establish their own affairs councils which are comprised of their respective teachers. The Department Chair and Director shall chair the meeting to resolve the teaching, Research and Development and other relevant matters of their own.

The department and institution may hold a joint meeting to resolve the common teaching, Research and Development and other relevant matters.

The representatives of the administrative personnel, technicians, teaching assistants and students may attend the council meetings of the college, department and institute. The college, department and institute shall establish the regulations for participation of such representatives in their respective council meetings. The college, department and institute shall establish the rules of procedure for their own council meetings.

#### Article 24

The University sets up the following teaching, R&S and service committees:

1. University Affairs Development Committee: Plan the development of university affairs and discuss significant issues related to the affairs of the university.

The President (convener), Executive Vice President, Vice President for Academic Affairs, Vice President for Student Affairs, Vice President for General Affairs, Vice President for Research & Development, Vice President for International Affairs, Center Director of Research and Services Headquarters, Vice President for Finance, Center Director of NCKU Alumni Association Center, deans of all the colleges and the superintendent of the NCKU Hospital are the ex officio members of the University Affairs Development Committee. The personnel to be present at the University Council meeting shall elect a number of teachers' representatives (not assuming administrative posts concurrently) as the Committee members from the candidates selected by the units. One seat shall be reserved for each college. The number of teachers' representatives shall be one half of all the Committee members. They serve a two-year term and one half of them shall leave office, in principle, or may be reappointed after the reelection. The student government organization shall elect each one Committee member from the undergraduate and graduate students. They serve a two-year term and may be reelected and reappointed. The number of the elected Committee members shall be the actual number of the ex officio members plus one or two persons.

2. University Endowment Fund Management Committee: Manage and use the university endowment fund effectively.

The President serves as the convener and shall select and appoint six to fourteen members after they are submitted to and approved by the University Council. The Committee members serve a two-year term and may be reelected and appointed subject to the approval of the University Council. The representatives of the teachers who do not assume any administrative posts concurrently shall not be less than one third of the Committee members. External experts may be invited to attend the meeting if required.

3. General Education Committee: Discuss and approve the policies and plans of general education.

The Executive Vice President serves as the convener, the Vice President for Academic Affairs and the Center Director of Center for General Education serve as the deputy conveners, and the deans of all the colleges are ex officio members.

- The President shall appoint four to six members. One representative of the undergraduate students shall be selected by the student union. The members serve a one-year term and may be reelected and reappointed.
4. Extension Education Committee: Discuss and approve the development and plan of the continuing education.  
The Vice President for Academic Affairs (convener), Vice President for Research & Development, deans of all the colleges, and the superintendent of the NCKU Hospital are ex officio members. The President shall appoint a number of professors as the members. They serve a one-year term and may be reelected and reappointed.
  5. Publications Committee: Discuss and approve the compilation and review of publications, plan the series, and grant awards to authors.  
The President shall select and appoint the convener and a number of members from professors or associate professors to form the Committee. They serve a two-year term and may be reelected and reappointed. The Vice President for Academic Affairs shall designate a supervisor of the Office of Academic Affairs to act as the executive secretary concurrently.
  6. Library Committee: Discuss and approve library-related policies and development affairs.  
The Director of Library (convener) is the ex officio member and the President shall appoint a number of teachers to form the Committee. They serve a two-year term and may be reelected and reappointed. Two representatives of students serve a one-year term and may be reelected and reappointed.
  7. Computer and Network Committee: Discuss and approve the policies and development affairs related to the Computer and Network Center.  
The Center Director of Computer and Network Center (convener) is the ex officio member and the President shall appoint a number of teachers to form the Committee. They serve a one-year term and may be reelected and reappointed.
  8. Sustainable Campus Planning and Application Committee: Discuss and approve the layout of school buildings, development of the campus, and planning of the environment and landscape.  
The President (convener), Vice President for General Affairs (deputy convener), Vice President for Research & Development, Vice President for Finance, Vice President for Academic Affairs, deans of all the colleges, the superintendent of the NCKU Hospital, and Center Director of Center for Environmental Protection, Safety and Health are ex officio members. These members and a number of teachers in related fields, staff members and students appointed by the President form the Committee together. They serve a one-year term and may be reelected and reappointed.
  9. Dormitory Rent and Management Committee: Discuss and approve rent and management of dormitories for the faculty.  
The Vice President for General Affairs (convener), Secretary General, and Office Director of Personnel Office are ex officio members. The University Council office shall, from the candidates selected by the units, elect one representative of teachers as the Committee member of each college, one representative of the teachers who do not belong to any college, and one representative of staff members. The Committee members serve a one-year term and may be reelected and reappointed.
  10. Occupational Safety and Health and Environmental Protection Committee: Discuss and approve the affairs related to environmental protection, safety and health.  
The President (chairman), Executive Vice President, Secretary General, Vice

President for General Affairs, Vice President for Student Affairs, Vice President for Research & Development, deans of all the college, Center Director of Center for Environmental Protection, Safety and Health, and Center Director of Research and Services Headquarters are ex officio members. The President serves as the chairman concurrently and the Center Director of Center for Environmental Protection, Safety and Health serves as the executive secretary concurrently. These members, together with a number of appointed members, form the Committee. Each college selects one representative from the faculty and one from the students and report them to the President for appointment. The appointed members serve a two-year term and the appointment may be renewed upon expiration.

11. Honorary Doctorate Review Committee: Deal with the affairs related to selection of the persons who have special achievements in academy, culture or any specialty or make contribution thereto and grant of a honorary doctoral degree to them. The President (convener), Executive Vice President, Vice President for Academic Affairs, five to seven representatives of related college deans, department chairs, institute directors and professors, and one to two well-known external persons whom the President may appoint form the Committee.
12. Academic Honors Recommendation Committee: Deal with the affairs related to collection of information on honors and recommendation of the teachers and students of the University to apply for honorary awards. The Vice President for Academic Affairs (convener) is the ex officio member and the President shall appoint a number of members to form the Committee.
13. Committee for the Selection of the Distinguished Alumni Award: Deal with the affairs related to selection of the candidates for the distinguished alumni award. The President (convener) and the Center Director of NCKU Alumni Association Center are ex officio members. These members, together with a number of internal and external members appointed by the President, form the Committee. The members serve a one-year term and may be reelected and reappointed.
14. Staff Members Selection and Review Committee: Deal with the affairs related to review of the selection and promotion of staff members. The Committee comprises five to twenty-three members designated by the President from the faculty. One person shall be designated as the chairman. The Director of Personnel Office is the ex officio member. Two out of four members shall be elected by voting among the staff members. The members serve a one-year term and may be reelected and reappointed upon expiration of the term.
15. Teacher's Appeal Review Committee: Review the grievance that a teacher files against the University for any measures to him/her or any alleged illegal or inappropriate acts that infringe upon his/her rights. A total of fifteen members including ten representatives of professors, one administrative staff, one educationist, one legal professional, one representative of the Teacher's Association of the University, and one external impartial person form the Committee. The number of the teachers not assuming any administrative posts concurrently shall not be less than two thirds of the total members and at least one-third of the members shall be from either sex. The chairman is selected from among the members. The members serve a two-year term and may be reelected and reappointed. The regulations on setup of the Committee will be established separately.
16. Employee's Appeal Review Committee: Review the grievance that a staff member or maintenance worker files against the University for any measures to him/her or any alleged illegal or inappropriate acts that infringe upon his/her rights.

A total of eleven members including each three representatives of administrative personnel and technicians, one representative of security guards, two representatives of maintenance workers, one representative of teachers, and one legal professional from the Committee. At least one-third of the members shall be from either sex. The convener is selected from among the members. The members serve a two-year term and may be reelected and reappointed.

17. Student Rewards and Disciplinary Committee: Discuss and approve significant affairs related to rewards and discipline to students.

The Vice President for Student Affairs (chairman) and the Vice President for Academic Affairs are ex officio members. The President shall appoint a number of teachers, two professional members, two representatives of undergraduate students, and two representatives of graduate students to form the Committee together with the ex officio members. At least one-third of the members shall be from either sex. The members serve a one-year term and may be reelected and reappointed.

18. Student Appeals Review Committee: Students or the student union or other related student organizations may file a grievance to the Student Appeals Review Committee against the University for any enforcement (including punishments and other measures or resolutions) or any alleged illegal or inappropriate acts that infringe upon his/her rights. The Vice President for Student Affairs serves as the temporary convener.

The Student Appeals Review Committee is comprised of eighteen to twenty unpaid members including three representatives of undergraduate students, three representatives of graduate students, one full-time teacher at the level of assistant professor or higher recommended by each college and the Department of Law, Institution of Education, and Department of Psychology, respectively. The Teacher's Association may recommend one representative of teachers and the University may appoint one external legal professional as the member. The number of the teacher representatives not assuming any administrative posts concurrently shall not be less than half of the total members. The members of the Student Rewards and Disciplinary Committee shall not be the members of the Student Appeals Review Committee at the same time. At least one-third of the members shall be from either sex.

19. Gender Equity Education Committee: Promote gender equity education, build an education environment without sexual discrimination, and create a safe and harmonious campus.

The Committee is comprised of twenty-one members including the President, Vice President for Student Affairs, Vice President for Academic Affairs, Vice President for General Affairs, Director of Personnel Office, ten representatives of teachers, two representative of staff members, three representative of students and one parent of a student. The Secretary General serves as the executive secretary. The members serve a one-year term and may be reelected and reappointed. At least one-third of the members shall be from either sex. The number of female members shall not be less than one half.

20. Traffic Safety Education Committee: Formulate annual traffic safety education plans and annual work items.

The Executive Vice President (convener), Vice President for Student Affairs, Vice President for General Affairs, Director of Military Training Office and one teacher recommended by each college, two members recommended by the student union, two full-time teachers recommended by the Department of Transportation and Communication Management Science, and two external members form the

Committee. The members serve a one-year term and may be reelected and reappointed.

21. **Campus Traffic Management Committee:** Review the NCKU motor vehicle control regulations and vehicle management issues.  
The Vice President for General Affairs (convener), Vice President for Student Affairs, and Director of NCKUH Department of General Business are ex officio members. These members and one representative recommended by each college, one representative of staff members, two representatives of the student union, and three full-time teachers recommended by the Department of Transportation and Communication Management Science, Department of Architecture and Department of Urban Planning form the Committee. The members serve a one-year term and may be reelected and reappointed.
22. **Supervisory Committee of Maintenance Worker's Pension Reserves:** Review, approve and supervise the appropriation, amount of appropriation, deposit, payment, and payment amount of maintenance worker's pension reserves.  
9 members including the Vice President for General Affairs (chairman), Secretary General, Comptroller of Accounting Office, and six representatives of maintenance workers (a vice chairman selected from among them) form the Committee. The representatives of maintenance workers serve a three-year term and may be reelected and reappointed. The number of reappointed representatives shall not exceed one half of the total members.
23. **Information Security Management Committee:** Ensure the full functionality of the University's information security management system.  
The Committee has 11 members. The Executive Vice President (Chief Information Security Officer) as the ex officio member and the Center Director of Computer and Network Center is the ex officio member and co-convener. Both the Director of Network and Information Security Division and the Director of Information System Development Division under the Computer and Network Center are also ex officio members. The rest members are appointed by the President among the persons experienced in information security practice at the level equal to or above the full-time teaching assistant or Level-2 administrative supervisor of the University. They serve a two-year term.

The regulations governing establishment of the committees referred to in this provision shall be established separately.

If required, the University may add, alter or revoke any committee and amend relevant provisions of the Regulations subject to approval of the University Council or Administrative Council. In the circumstances, the restriction specified in Article 50 shall not apply.

For the systematical structure of the committees that the University sets up, refer to the "Organizational Chart of NCKU Committees" in Attachment 3.

### **Chapter 3 Qualification of Supervisors and Appointment Procedure**

Article 25

Appointment, reappointment and dismissal shall be executed as follows:

1. **New appointment:** The President Selection Committee shall be formed to select the candidate for the presidency and report him/her to the Ministry of Education for appointment. The presidential term shall be in line with the academic year (semester) system and start from August 01 or February 01 in principle. The percentage of the President Selection Committee members by category and their appointment are specified below:
  - (1) The representatives of the University selected by the University Council occupy two fifths of the total members.



- (2) The representatives of the alumni and external impartial persons selected by the University Council occupy two fifths of the total members.
- (3) The rest members are the representatives selected and dispatched by the Ministry of Education.

Alternative members shall be taken into account when the representatives in the previous sub-paragraphs are selected. The representatives of the University specified in sub-paragraph (1) shall include the representatives of teachers and the number of such representatives shall not be less than two thirds.

At least one-third of the members shall be from either sex. The President Selection Committee holds selection meetings pursuant to the procedure specified in the President Selection Regulations.

2. Reappointment: The President shall be subject to the evaluation conducted by the Ministry of Education ten months prior to expiration of the term. The result will be used as a reference for renewal of the appointment. The President Reappointment Evaluation Committee shall be formed to decide the renewal of the appointment and submit it to the University Council for reference. The President Reappointment Evaluation Committee shall start the discussion only when two thirds or more of the members are present and shall resolve with respect to the renewal of the appointment only when two thirds or more of the members give their approval. Where reappointment of the President is approved, a report shall be submitted to the Ministry of Education for reappointment. Otherwise, reelection for the presidency shall be conducted pursuant to the President Selection Regulations.
3. Dismissal: One quarter or more of the University Council members may raise a dismissal proposal with signatures in case the President neglects his/her duties substantially. A report for dismissal may be submitted to the Ministry of Education when three quarters or more of the University Council members are present and two thirds or more of the members present give their approval.

The University decides whether the presidency is not renewed or the President is not reappointed ten months prior to expiration of the presidential term. The President Selection Committee shall be formed to execute election of the President within two months of vacancy in case the President of the University is absent for whatever reasons. The President Selection Regulations and the President Reappointment Evaluation Regulations of the University shall be established separately.

Where the President is absent during the term, the deputy of the President shall take the post in sequence and a report shall be submitted to the Ministry of Education for approval. The deputy shall hold the post till a new president is elected and appointed. Where the President is not able to do his/her duty for whatever reasons, the deputy of the President shall exercise the authority on his/her behalf.

Where the term of the President expires and the new president has not elected yet, the University Council may select a deputy president to do the duty of the President and submit a report to the Ministry of Education for approval. The deputy president shall hold the post till a new president is elected and appointed. The Deputy President Selection Regulations shall be established separately.

Article 26 The Executive Vice President of the University is appointed by the President. External individuals may be appointed as vice presidents in the form of a contract. External individuals to be appointed as vice presidents in the form of a contract shall be nominated by the President and the appointment shall be approved by the University Council where two thirds or more of the members are present and one half or more of the members present give their approval.

Article 27 For appointment of the dean, the college shall form a selection committee to select two to three candidates and report them to the President for appointment.

The dean shall serve a three-year term and may be reappointed once.

The organization and tasks of the selection committee and reappointment evaluation committee of the college and the procedure for selection, reappointment and dismissal of the dean shall be defined by the college council pursuant to the dean selection regulations specified in the College Dean Selection Guidelines. The regulations shall be implemented after they are submitted to and approved by the President for reference.

The President may appoint a professor to serve as the dean of a new college concurrently before the departments and institutes of the college are founded adequately.

The associate dean of the college shall resign accordingly when the dean is replaced, unless such associate dean is reappointed by the new dean to hold the post concurrently.

Article 27-1

The Dean's Renewal Evaluation Committee (Renewal Committee) shall be established six months before the expiry of the dean's term. The Renewal Committee should be formed in the same manners as the Committee and shall make a decision on the renewal of the dean and send it to the college affairs meeting for reference. The Renewal Committee can only call for a meeting when more than two-thirds of members attend, and shall have consent from more than two-thirds of the members who present to make a resolution regarding the renewal of the dean. Where reappointment of the dean is approved, a report shall be submitted to the President for reappointment. Otherwise, reelection of the dean shall be conducted pursuant to the dean selection regulations of the college concerned.

If the dean has been rendered incompetent due to any major incident during his/her term of office, his/her dismissal shall be proposed with signatures from at least half of the representatives of the college council or at least half of the faculty members of the college and approved through a resolution adopted by at least two-thirds of the representatives present at the college council with at least two-thirds of the council representatives in attendance. The dismissal shall take effect after it is ratified by the President.

Article 28

The chair of each department or director of each institute of the University shall be selected by a committee formed by the department or institute through public solicitation of candidates. The committee shall select one to three candidates and present them to the dean of the relevant college and then to the President for appointment. In the event that only one candidate is selected and that the candidate has failed to receive approval, the candidate shall be re-selected. Such re-selection may be conducted only once. The selection committee for the chair (director) of each department (institute) shall consist of at least 5 members. At least half of the members shall hold the position of associate professor or higher.

The chair (director) of each department (institute) shall serve a three-year term and may be reappointed once.

The organization and tasks of the selection committee of each department (institute) and the procedures for selection, renewal of appointment and dismissal of the chair (director) of the department (institute) shall be specified in the regulations established by the department (institute) council for selection of the chair (director) of the department (institute). The regulations shall be adopted by the council of the relevant college and implemented after they are submitted to and approved by the President for reference.

The chair/director of any newly established department/institute shall be presented by the dean of the relevant college to the President for appointment. The provisions of this Article shall also apply to the selection of Director of Physical Education Office.

Article 28-1

The appointment of the chair (director) of each department (institute) shall be renewed

through a resolution adopted by at least two-thirds of the representatives present at the department (institute) council with at least two-thirds of the council representatives in attendance, or through an application submitted in accordance with the administrative procedure to the President pursuant to the regulations for selection of the chair (director) of the department (institute). If renewal of appointment of the chair (director) has been rejected, re-selection shall be conducted pursuant to the regulations for selection of the chair (director) of the department (institute).

If the chair (director) of any department (institute) has been rendered incompetent due to any major incident during his/her term of office, his/her dismissal shall be proposed with signatures from at least half of the representatives of the department (institute) council or at least half of the faculty members of the department (institute) and approved through a resolution adopted by at least two-thirds of the representatives present at the department (institute) council with at least two-thirds of the council representatives in attendance. The dismissal shall take effect after it is ratified by the President.

Article 29 All positions of administrative heads other than those held concurrently by faculty members at all levels under Articles 27 and 28 shall be appointed by the President.

Article 30 The President of the University shall possess qualifications for the position of professor. The President shall appoint professors to serve as Executive Vice President(s), college deans and superintendent of the NCKU Hospital. The aforementioned shall not apply to any Executive Vice President appointed through a contract.

The President shall appoint faculty members who hold the position of associate professor or higher to serve as Vice President and Associate Vice President(s) for Academic Affairs, Vice President and Associate Vice President(s) for Student Affairs, Vice President and Associate Vice President(s) for Research and Development, Center Director of Center for General Education, Vice President and Associate Vice President(s) for International Affairs, Vice President for Finance, Center Director of Center for Environmental Protection, Safety and Health, associate college deans, department chairs, institute directors, division heads, program directors, Director of Physical Education Office, Center Director of Center for Continuing Education, Center Director of Center of Teacher Education and Center Director of Center for Teaching and Learning Development.

The President shall appoint faculty members who hold the position of associate professor or higher or staff members to serve as the Vice President for General Affairs, Secretary General and Director of the NCKU Museum. The President shall appoint any faculty member who possesses professional knowledge and holds the position of associate professor or higher or any staff member to serve as Director of the Library.

The President shall appoint faculty members who hold the position of associate professor or higher to serve as Associate Vice President(s) for General Affairs and Deputy Director of the Library.

The President shall appoint a professor in the field of humanities and social sciences or any researcher of an equivalent level to serve as Center Director of Research Center for Humanities and Social Sciences. The President shall appoint faculty members who hold the position of associate professor or higher, researchers of an equivalent or higher level, professional technicians or staff members to serve as Center Director of Research and Services Headquarters, Center Director of Computer and Network Center, Center Director of NCKU Alumni Association Center, Center Director of University Center for Bioscience and Biotechnology, Center Director of Art Center and Center Director of Center for Micro/Nano Science and Technology. The President shall appoint faculty members who hold the position of associate professor or higher, researchers of an equivalent or higher level or professional technicians to serve as Deputy Center Director of Computer and Network Center, Director of News Center, Director of Instrument

Development Center, Director of Aerospace Science and Technology Research Center, Director of Technology Transfer and Business Incubation Center, Director of Teaching Resource Center, Director of Laboratory Animal Center and directors of training factories. The President shall appoint faculty members who hold the position of assistant professor or higher to serve as Director of Chinese Language Center and Director of Foreign Language Center.

The Director of Military Training Office shall be selected and appointed by the President from two to three persons of an equivalent job grade or military instructors recommended by the Ministry of Education. If the position of Director of Military Training Office becomes vacant regardless of the reason, the Vice President for Student Affairs or any staff member of an equivalent job grade shall, subject to approval of the President, temporarily act in the position until the date when a newly appointed Director takes the position.

The offices, institutions and centers of the University are divided into divisions. With the exception of the Personnel Office and Accounting Office, the President shall appoint faculty members who hold the position of assistant professor or higher, researchers of an equivalent or higher level, professional technicians or staff members to serve as division directors and directors of the Library's branches.

The faculty members and researchers mentioned under Paragraphs 1 to 7 of this Article include faculty members and researchers hired by the University using the NCKU Endowment Fund.

The President of the University shall serve a four-year term and may be reappointed once.

The Executive Vice President(s) and heads and deputy heads of administrative units who are also faculty members or researchers shall serve a four-year term and may be reappointed once. Except for the Director of Physical Education Office, heads of colleges, departments, institutes and divisions under Articles 27 and 28 and associate deans, the persons serving concurrently in the positions mentioned under the preceding Paragraph shall resign from the positions in case of change of the President. If any of the persons is reappointed to his/her position by the new President, he/she may continue to serve until his/her term of office ends.

#### **Chapter 4      Classification, Employment and Appointment of Faculty Members, Researchers and Staff Members**

Article 31      The faculty members of the University consist of professors, associate professors, assistant professors and lecturers.

Article 32      The University has set up faculty evaluation committees at the levels of university, college and department (institute) to evaluate and review matters concerning determination of the reasons for the employment, term of employment, promotion, termination of employment, suspension, discontinuation of employment and dismissal of faculty members and other key matters of faculty evaluation. The Vice President for Academic Affairs (coordinator) and all college deans shall be the ex officio members of the university faculty evaluation committee. Each college shall select two full-time professors who are currently not the heads of departments/institutes as members of the committee. Such members shall serve a two-year term with one of the members from each college re-selected every year, and they may be reappointed. Units not subordinate to any college shall jointly select a full-time professor who is currently not the head of any department/institute as a representative to the committee. He/She shall serve a one-year term and may be reelected and reappointed.

The Teachers' Association shall select a full-time professor as a representative to the

committee. He/She shall serve a one-year term and may be reelected and reappointed. The regulations for constitution of the university faculty evaluation committee shall be established separately and implemented after they are approved by the university council. The dean of each college (coordinator) shall be an ex officio member of the faculty evaluation committee of the college. The heads of its departments (institutes) may also be the ex officio members of the committee. Such ex officio membership shall be subject to the college's own regulations. The number of selected members shall not be less than that of the ex officio members. Such members shall be selected by the college council from the full-time professors who are currently not the heads of departments/institutes of the college. The selected members shall serve a two-year term with half of them reelected every year. They may be reelected and reappointed. The regulations for constitution of the faculty evaluation committee of each college shall be established separately.

The chair (director) of each department (institute) (coordinator) shall be an ex officio member of the faculty evaluation committee of the department (institute). If the dean of the relevant college is serving concurrently or acting as the chair (director) of the department (institute), the department (institute) council shall select another person as the ex officio member. The department (institute) council shall select 5 to 14 full-time professors from the department (institute) as members of the committee. They shall serve a one-year term and may be reelected and reappointed. If the number of full-time professors from the department (institute) qualifying as selected members is less than the total number of selected members, the department (institute) council may select professors of or from outside the University with expertise in similar fields or the full-time associate professors of the department (institute) as members of the committee. The number of professors shall however be no less than two-thirds of the total membership. The regulations for constitution of the faculty evaluation committee of each department (institute) shall be established separately.

The members of any faculty evaluation committee may not serve concurrently as the members of the faculty evaluation committees at the levels of university, college and department. Matters concerning determination of the reasons for the employment, term of employment, promotion, termination of employment, suspension, discontinuation of employment and dismissal of the faculty members from departments (institutes), offices, centers and institutions that are not subordinate to any college and other key matters of faculty evaluation shall be specified in the regulations for constitution of the university faculty evaluation committee.

Article 33 The faculty members of the University are employed on an initial, renewed or long-term basis.

The initial employment of any faculty member shall be subject to the Faculty Employment Regulations. Its requirements shall be established by the university faculty evaluation committee and implemented after they are approved by the university council. The review procedure shall consist of an initial review and a second review. The initial review of any faculty member shall be conducted by the faculty evaluation committee of each department (institute), and the faculty member will be recommended to the relevant college after he/she has passed the review. The second review of any faculty member shall be conducted by the faculty evaluation committee of the relevant college, and the faculty member will be recommended to the university faculty evaluation committee after he/she has passed the review. The regulations governing the initial review for employment of the faculty members of each department (institute) shall be established by the department (institute) and implemented after they are submitted by the dean of the relevant college to and approved by the university faculty evaluation committee for reference. The regulations governing the second review for

each college shall be established by the college and implemented after they are submitted to and approved by the university faculty evaluation committee for reference. To improve the quality of teaching, research and service at the University, the directions for evaluation of the faculty members of the University have been established.

Article 34 The faculty members of the University are employed on a term basis. The employment of any faculty member may be renewed after his/her term of employment ends. Discontinuation of employment means non-renewal of employment after the term of employment ends. Termination of employment means employment is terminated by the University during the term of employment. Suspension means the employment relationship is temporarily suspended. The employment of any faculty member at the University shall be renewed by the head of each department (institute) in accordance with the administrative procedure. The term of initial employment shall be one year. The term of the first renewal of employment shall be one year, and the term of each subsequent renewal of employment shall be two years. The termination of employment, suspension and discontinuation of employment of the faculty members at the University shall be subject to the Faculty Employment Regulations. Any faculty member objecting to termination of employment, suspension or discontinuation of employment may file a complaint to the Teacher's Appeal Review Committee.

Article 35 Long-term employment of the faculty members at the University shall be subject to the requirements of applicable laws. The term of employment for any faculty member of the University employed on a long-term basis shall last until the faculty member reaches the age of 65. Employment may be terminated or suspended only in case of any gross violation of law or misconduct and only by a resolution of the department (institute) council and the decisions of the college and university faculty committees.

Article 36 The promotion of any faculty member at the University shall be subject to the Regulations for Faculty Promotion. Its requirements shall be established by the university faculty evaluation committee and implemented after they are approved by the university council. The regulations governing the initial review for promotion of the faculty members of each department (institute) shall be established by the department (institute) and implemented after they are submitted by the dean of the relevant college to and approved by the university faculty evaluation committee for reference. The regulations governing the second review for each college shall be established by the college and implemented after they are submitted to and approved by the university faculty evaluation committee for reference.

Article 37 Due to the needs for cultivation of talents in teaching and academic research, if any professor or associate professor at the University who has reached the age of 65 has consented to continuation of his/her service and fulfilled the requirements of the "Regulations on Extension of Service of Presidents, Professors and Associate Professors at Junior Colleges and Institutions of Higher Levels" and the "Directions for Cases Concerning Extension of Service of the President, Professors and Associate Professors" of the University, the extension of his/her service shall be reviewed and approved by the university faculty evaluation committee. His/Her service may be extended until he/she reaches the age of 70.

Any faculty member whose term of employment has been extended may not serve as an academic or administrative head of the University. If the faculty member already serves as a selected academic head before he/she reaches 65 and has received approval of his/her application for extension of service, he/she may continue to serve until the end of his/her term of office.

Article 38 The University may establish lecture programs chaired by professors. The University may also set up the position of professor emeritus. The regulations governing its setup

- shall be established separately and submitted to the Ministry of Education for reference.
- Article 39 In case of special needs, the University may hire professional technicians to teach the undergraduate students. Employment of professional technicians shall also be subject to the Faculty Employment Regulations.
- Article 40 The University may hire researchers to conduct research. Researchers shall consist of research fellows, associate research fellows, assistant research fellows and research assistants. The regulations governing researchers shall be established separately.
- Article 41 For the needs of teaching, research and other related tasks, the University may hire teaching assistants to provide assistance. The directions for employment of teaching assistants and regulations for their management shall be established separately.
- Article 42 The classification, appointment, dismissal, remuneration, evaluation, promotion, reward, punishment, complaint, retirement and compensation of the staff members of the University shall be subject to the applicable laws and regulations. All other relevant regulations shall be established in accordance with the University Act and its Enforcement Rules.

## **Chapter 5 Student Government Organizations and Clubs**

- Article 43 Student government organizations under the Regulations shall include:
1. Student union;
  2. Departmental student associations;
  3. Union of departmental student associations;
  4. Student club association;
  5. Self-governed Committee of Student Dormitories.
- Article 44 The student union shall be formed by the undergraduate students of the University. The undergraduate and graduate students may jointly form a student union or separately form their own student unions to handle all affairs concerning the undergraduate and graduate students and send representatives to attend all meetings of the University concerning their academic affairs, lives, rewards and punishments. The regulations governing the organization of the student union shall be established separately. The representatives of the undergraduate and graduate students attending the meetings shall serve a one-year term and may be reelected and reappointed.
- Article 45 Each department of the University may set up a departmental student association to handle all affairs concerning the students of the department. The chair of the department shall be its advisor, and its membership shall comprise the students of the department.
- Departmental student associations may form a union of departmental student associations to handle the common affairs of departmental student associations. The regulations governing the organization of the student government organizations under the preceding two Paragraphs shall be established separately. If the student union has not been established regardless of the reason, its function concerning attendance in the meetings of the University shall be performed by the union of departmental student associations.
- Article 46 The undergraduate students of the University may apply to the Office of Student Affairs for establishment of student clubs to encourage free development and maturity of their personalities. The relevant regulations shall be established separately.
- The student clubs of the University may form a student club association for implementation, coordination and promotion of the activities of student clubs. The regulations governing its organization shall be established separately.
- The student club association may send representatives to attend all meetings of the University concerning student clubs.
- A student club may hire one or more advisors to assist in management and guidance of

the club. It may also hire one or more experts from outside the University to provide advice on skills.

Article 46-1 The University may set up a Self-governed Committee of Student Dormitories tasked with implementation, coordination and promotion of all affairs concerning the self-government and services of student dormitories. The regulations governing its organization shall be established separately. The Self-governed Committee of Student Dormitories may send representatives to attend all meetings of the University concerning student dormitories.

Article 47 The student government organizations under Article 43 shall be guided by the Office of Student Affairs.

Article 48 The sources of funding for student government organizations and clubs are:  
1. Membership fees paid by students;  
2. Subsidies from the University;  
3. Other revenues.

The acquisition, allocation and use of the funding under Sub-paragraphs 1 and 3 of the preceding Paragraph shall be guided and audited by the Office of Student Affairs. The allocation and use of the funding under Sub-paragraph 2 of the preceding Paragraph shall be reviewed and audited by the Office of Student Affairs.

## **Chapter 6      Supplementary Provisions**

Article 49 If any currently serving faculty member who had received a certificate for lecturer or teaching assistant before March 21, 1997 has continued teaching without any break, his/her application may be submitted for review directly in accordance with the original regulations governing promotion.

Article 50 Any amendment of the Regulations shall be approved by at least two-thirds of those attending the university council.

Article 51 The Regulations and any amendment thereto shall be approved by the university council and implemented after they are submitted to and ratified by the Ministry of Education.